

**UNIVERSITY OF ENGINEERING & TECHNOLOGY TAXILA**

**DSA OFFICE**

**Employee BIO Data Form**

Name	
Father's Name	
Designation	
Department	
CNIC No.	
Gender	
Date of Birth	
Blood Group	
Qualification	
Date of Appointment	
Date of Retirement / Expire of Contract	
Nature of appointment	
Mobile No	
Phone Off	
Phone Resident	
E-mail Address	
Resident/Non-Resident	
Mailing Address:	
Permanent Address:	
Next to Kin	
Phone No	

Signature of Employee: \_\_\_\_\_

Counter Signed by the Chairman: \_\_\_\_\_

Verified by Registrar: \_\_\_\_\_

**Instructions:**

1. The employee will submit their forms in Registrar office and their data form will be verified by same office.
2. At the time of clearance card will be returned to Registrar office.
3. Photograph will be taken in DSA office.