

**FORM OF APPLICATION FOR THE USE OF CANDIDATES FOR APPOINTMENT  
IN THE UNIVERSITY OF ENGINEERING & TECHNOLOGY, TAXILA**

**IMPORTANT:**

(1) Please make sure before submitting this form that it is complete and the required documents are enclosed. Failure to do so will render the application liable to summarily rejection.

(2) No. application will be accepted unless accompanied by a postal order of Rs..... drawn in favour of the TREASURER, and a passport size photograph affixed on the right hand corner of this page.

Affix  
Passport  
Size  
Photograph  
here.

Post applied for: \_\_\_\_\_  
(Also mention the campus name UET Taxila/ Chakwal Campus)

Subject, if any: \_\_\_\_\_

1. Full name in BLOCK LETTERS:  
Mr./Miss/Mrs: \_\_\_\_\_  
National Identity Card No. \_\_\_\_\_
2. Exact Date of birth: Day \_\_\_\_\_ Month \_\_\_\_\_ years \_\_\_\_\_  
Place of Birth: \_\_\_\_\_  
Age: \_\_\_\_\_ Years, \_\_\_\_\_ Months, & \_\_\_\_\_ Days  
(on the last date for application)
3. Father's Name & Occupation: \_\_\_\_\_  
Address: \_\_\_\_\_  
(If deceased, the last address and occupation before death)
4. a. Postal Address: \_\_\_\_\_  
\_\_\_\_\_  
b. Permanent Address: \_\_\_\_\_  
\_\_\_\_\_  
c. Official Address, if any: \_\_\_\_\_  
\_\_\_\_\_
5. Are you a citizen of Pakistan: Yes No  
Domicile: District: \_\_\_\_\_ Province: \_\_\_\_\_
6. Are you married? If so, what is the nationality of your spouse? \_\_\_\_\_  
No. of Children with their age/sex. \_\_\_\_\_
7. State your Religion: \_\_\_\_\_

DO NOT FORGET TO SIGN THE DECLARATION AT THE END OF THE APPLICATION  
(IF YOU ARE MUSLIM. NON-MUSLIMS ARE NOT REQUIRED TO SIGN IT).

8. i) Are you free from pecuniary embarrassments? \_\_\_\_\_  
ii) If you are under liability to repay money, advanced by an institution or party for your education or any other purpose, state the particulars \_\_\_\_\_  
iii) Have you ever been convicted and sentenced by any court of law? if so, an attested copy of the judgement should be attached. \_\_\_\_\_  
iv) Have you ever been dismissed from service? If so, give the grounds thereof and relevant facts.

9. Have you ever been outside Pakistan? Give the following particulars:

Country visited	Dates of Visit	Duration	Purpose of Visit

10. What languages (Including Pakistani, Indian Languages) can you read or speak. Give Particulars:

READ ONLY	SPEAK ONLY	READ AND SPEAK

11. If appointed, what Notice do you require before joining the Post? \_\_\_\_\_

12. Are you willing to accept the minimum initial pay offered? If not state what is the lowest initial pay that you would accept? \_\_\_\_\_

13. Did you hold any position of responsibility or prominence in college/university life, or sports, or in social life since leaving college? If so, submit testimonials to that effect from the concerned authorities.

14. Give particulars of all examinations PASSED and degrees and technical qualifications obtained at the university or other places of higher or technical education or instructions commencing with the secondary school (matriculation) or equivalent examination, onwards:

Level* of Examination	University/Board etc	Grade/Divn.	% age marks	Subject taken	Month & year
SSC Exam/Matric					
HSS Exam./F.A/F.Sc.					
Graduation: B.A/ B.Sc/ B.Sc Engg.					
Master Degree M.Sc./ M.Sc. Engg.					
M. Phil/ Ph.D.					
Others					
* - Please score out which is not applicable in your case. - Attach attested copies of certificates/ degrees.					

15. Details about the academic record for the years of graduation in Engineering.

University or Institution	Year of study	Marks Obtained /Total Marks	Class/ Divin. In each exam.	Overall Position if any	Passed in annual/ suppl. Exam.
	1st yr.				
	2nd yr.				
	3rd yr.				
	4th yr.				
Month and year of Passing Final Exam: _____ Date of Declaration of Final Result: _____ Position in Final Result, if any: _____					

16. Have you done any post graduate research work or published any papers. If so, give particular and (if possible) attach copies of papers.

Sr. No.	Purpose of the Research Work	Title of the Research Work	Title of the Journal/ Magazine & Page Nos.
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

17. How have you been employed (give particulars below):

Department with full address and designation	Date of joining	Date and reason of leaving	Nature of employment	Pay Scale & Salary
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

18. Have you applied for any other post advertised by this University if so, give result \_\_\_\_\_

19. A non-official candidate must produce a CERTIFICATE OF CHARACTER from the Principal/ Officer of the institution last attended and also certificate from two other responsible persons, not being his relatives, who are well acquainted with his career.

20. Additional remarks, if any  
(Applicants may mention here any special qualification or experience e.g. in organization which have not been given under the above head.)

21. Two References:

(1)

(2)

**DECLARATION – 1**  
(For all candidates)

I hereby declare that all the entries in this application from and all the additional particulars (if any) furnished along with it are true to the best of my knowledge and belief. If any information is found incorrect I shall be liable for imposition of any penalty set out in the University Employees (Efficiency and Discipline) Statutes in force.

Dated \_\_\_\_\_

\_\_\_\_\_  
Signature of the Candidate

**DECLARATION – 2**  
(FOR MUSLIM CANDIDATES ONLY)

I solemnly declare that I believe that Hazrat Muhammad (Peace and blessings of Allah be upon him) is the last Prophet of Allah and neither there is not will be a Prophet or religious reformer after Hazrat Muhammad (Peace and blessings of Allah be upon him). I do not belong to Qadiani Group or Lahori Group nor I am Ahmadi.

Dated \_\_\_\_\_

\_\_\_\_\_  
Signature of the Candidate

**FOR THE USE OF CANDIDATES WHO ARE ALREADY IN SERVICE**

(Certificate by the Head of Department or officer of Local Body or  
Semi-Government Body or Institution concerned)

No \_\_\_\_\_ Date \_\_\_\_\_

Forwarded. Certified that Mr./ Mrs. /Miss \_\_\_\_\_

holds a temporary/ substantive/ permanent post of \_\_\_\_\_

under the \_\_\_\_\_

His/her character roll/confidential reports will be sent if and when called for by the University. The applicant will be relieved of his duties immediately if he/she is selected by the University for this post. He / she is drawing basic pay of Rs \_\_\_\_\_ in Basic Scale No \_\_\_\_\_

(Rs. \_\_\_\_\_ )

Dated \_\_\_\_\_

\_\_\_\_\_  
Signature  
Official Seal

22. List of Testimonials (attested copies) attached to this application form

- 1)
- 2)
- 3)
- 4)
- 5)
- 6)
- 7)
- 8)
- 9)
- 10)

**Note: 1** Where, the given space is insufficient, please give details on a separate sheet of paper and give sheet Number.

**Note: 2** The applicant is warned that if the application submitted by him/her is incomplete, deficient in any respect or is not accompanied by any of the necessary documents which should be drawn up in a clear manner, it is liable to be summarily rejected unless the deficiency, if any, is made up by the applicant before the expiry of the last date for submission of applications.

**Note: 3** The candidates will have to appear for an interview at their own cost and without any obligation to the University.

**Note: 4** Attach three copies of your postal address in full, any change in which must be communicated immediately to the Registrar, University of Engineering and Technology, Taxila Post Code 47050.

**Note: 5** Please mention the place for appointment (JET Taxila/ Chakwal Campus)

**UNIVERSITY OF ENGINEERING & TECHNOLOGY TAXILA**

**BIO-DATA OF THE CANDIDATE;**

**POST APPLIED FOR:** \_\_\_\_\_

**NAME OF CANDIDATE/FATHER'S NAME:** \_\_\_\_\_

Date of Birth/Age on closing date of application			Domicile (District/ Province)	QUALIFICATIONS					Experience upto closing date		
				Sr. #	Degree/Certificate	Marks obtained	Total Marks	% Age Marks	Board / University	Year of passing	Nature of duty
Date: _____				1	Ph.D						
Year	Months	Days		2	Master						
				3	Bachelor						
				4	Intermediate/ Dip.						
				5	Matric						

Resident/Office Ph No: \_\_\_\_\_

Cell No: \_\_\_\_\_

E. Mail: \_\_\_\_\_

\_\_\_\_\_  
Signature of the Candidate

MAILING ADDRESS	MAILING ADDRESS
MAILING ADDRESS	MAILING ADDRESS